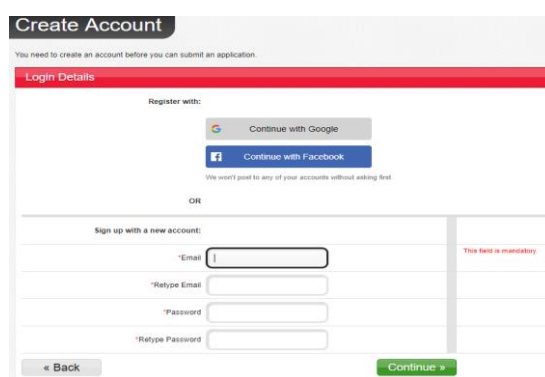


LOGGING A QTAC APPLICATION and INCLUDING YOUR UQ COLLEGE INTENSIVE COURSE

1. Log into the QTAC website to Apply: <https://qtac.edu.au/applying/apply-here>
2. Create a QTAC account



3. Continue filling out the application until you get to Qualifications

4. QUALIFICATIONS

Type of Qualification: [Certificate](#)
 Study Period: [2020](#)
 To: [2020](#)
 Country: [Australia](#)
 State: [Queensland](#)
 Institution: [Other Queensland Tertiary Institution](#)
 Name of Institution: [UQ College](#) (Type in)
 Type of Study: [AQF Certificate Level IV](#)
 Qualification Title: [Certificate IV in University Preparation](#) (Type in)
 Student Number: [000000000](#) (Type in UQ College Student Number)
 Study Load: [Part Time](#)
 Course Status: [Due to complete this semester](#)

5. Complete further questions until you get to Course References – Degree Selection

6. COURSE REFERENCES - DEGREE SELECTIONS

This can be completed in two ways

- If you have the QTAC code for the area of study then enter the code
 ie. QTAC code: 707001 – Bachelor of Arts (Ref: UQGuide 2018)
 IF NOT – Enter the University you wish to study at, then the area of study (for example Science or Business) then select the program
 (i) Please ensure you include the month and year you wish to study
- You can make up to 6 preferences for programs you wish to study
 (i) **Preference can be changed any time prior to QTAC cut off dates**
 - If you change your preferences more than 3 individual times – on the fourth you will be charged

7. Confirm all details are correct
8. Make your payment to lodge your application
9. **Once paid you will receive your QTAC number and a notification email**